



Dear Applicant,

Thank you for your interest in a position with Woodland Christian School. Since 1974, Woodland Christian has been blessed with Godly men and women called to teach and work with the Kingdom in mind. We are committed to providing an excellent education, focusing not only on the mind, but also the spirit and body of our students so that they can be prepared for the future. We believe that by God's grace, we can change the world—one student at a time.

We are seeking applicants who are professionally qualified, who love God and others, and who, by the pattern of their lives, are Christian role models (Luke 6:40). As a religious non-profit organization all of our staff and faculty must profess faith in Jesus Christ as their personal savior and demonstrate a love for the local church by regularly attending and serving in a church whose doctrine is in alignment with the WCS Statement of Faith. If you would like more information about what we believe and the requirements for our staff, our bylaws may be viewed at www.woodlandchristian.org.

We invite you to read carefully and complete our application, mark it to the attention of Debbie Simpson (HR Coordinator) and either email it to dsimpson@woodlandchristian.org or return it to our school office at 1787 Matmor Road, Woodland, CA 95776. Based upon openings and the interest of our site leaders, we may notify you to set up a time for an interview.

We believe that God is doing a tremendous work at Woodland Christian School and look forward to reviewing your application.

In Christ,

A handwritten signature in black ink, appearing to read 'Matt Diehl', is written in a cursive style.

Matt Diehl



PRESCHOOL
1616 WEST STREET • WOODLAND, CA 95695
530-662-0994
ELEMENTARY • MIDDLE SCHOOL • HIGH SCHOOL
1787 MATMOR ROAD • WOODLAND, CA 95776
ES 530-666-6615 • MS/HS 530-406-8800

WWW.WOODLANDCHRISTIAN.ORG

Support Staff Application

A. Applicant's Name and Address

Last name _____ First name _____ Middle initial _____

Position applied for _____

Full-Time ___ Part-Time ___ Either ___

Application date ___/___/___ Date available ___/___/___

Current street address _____

City _____ State _____ Zip _____

Phone: Days (_____) _____ Evenings (_____) _____

Cell phone (_____) _____ E-mail _____

Permanent address and phone number if different from current address:

What are your long-term goals?

Have you the legal right to work in the United States? Yes No

(Hiring is subject to verification that applicant meets legal age and U.S. work permit requirements.)

Are you physically or otherwise unable to perform the essential duties of the job for which you are an applicant?

Yes No

If "yes," explain _____

Have you ever been convicted of any crime? Yes No

If "yes," explain _____

B. Christian Background

Every employee of Woodland Christian School must have accepted Christ as their personal savior. Romans 10:9 states, "If you confess with your mouth, "Jesus is Lord," and believe with your heart that God raised Him from the dead, you will be saved" (NIV). Please tell us in your own words how you came to accept Jesus as your personal savior:

Statement of Faith

"Each member of the Board of Directors, and each employee of the Corporation, having accepted Jesus Christ as personal Savior, shall subscribe annually in writing to the following Statement of Faith:

1. We believe **ONLY** the Bible to be the inspired, the only infallible, authoritative, inerrant Word of God (2 Timothy 3:16, 2 Peter 1:21).
2. We believe there is one God, eternally existent in three persons—Father, Son, and Holy Spirit (Genesis 1:1, Matthew 28:19, John 10:30).
3. We believe in the deity of Christ (John 10:33), His virgin birth (Isaiah 7:14, Matthew 1:23, Luke 1:35), His sinless life (Hebrews 4: 15, 7:26), His miracles (John 2:11), His vicarious and atoning death (1 Corinthians 15:3, Ephesians 1:7, Hebrews 2:9), His Resurrection (John 11:25, 1 Corinthians 15:4), His Ascension to the right hand of God (Mark 16:19), His personal return in power and glory (Acts 1:11, Revelation 19:11).
4. We believe in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature and that men are justified on the single ground of faith in the shed blood of Christ and that only by God's grace and through faith alone are we saved (John 3:16–19, 5:24; Romans 3:23, 5:8–9; Ephesians 2:8–10; Titus 3:5).
5. We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of condemnation (John 5:28– 29).
6. We believe in the spiritual unity of believers in our Lord Jesus Christ (Romans 8:9, 1 Corinthians 2:12–13, Galatians 3:26–28).
7. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life (Romans 8:13–14; 1 Corinthians 3:16, 6:19–20; Ephesians 4:30, 5:18)."

OTHER

Please list any other office equipment that you have experience running.

_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please give a brief description of your experience/skill level in the areas you've indicated above:

Please list special training in above areas:

Please list any certifications held and include photocopies:

E. Personal Philosophy

Please, briefly share your viewpoints on each of the following questions.

Why do you wish to serve in a Christian program?

What are the main characteristics that distinguish a Christian program from a secular program?

What areas in your professional life do you feel are your strengths? What areas are you working to improve?

Please state your views on pre-marital sex, co-habitation, homosexuality and adultery.

Please state your views on the consumption of alcohol, marijuana, and tobacco.

Please state your views on abortion.

Please state your views on divorce and remarriage.

Please state your views on the Genesis account of creation.

There may be a time when a student or parent comes to you and asks what they must do to have eternal life and go to Heaven. What would you tell them?

Please summarize any additional information you would like to present regarding your candidacy.

F. Employment History

Can you perform the duties of this position without violating any obligations or proprietary information of a previous employer? Yes No

Please start with your current or most recent employer and work backward for the past ten years.

Employer _____ From: _____ To: _____

Address _____

Supervisor _____ Phone: _____

Position _____

Duties _____

Reason for leaving _____

Employer _____ From: _____ To: _____
 Address _____
 Supervisor _____ Phone: _____
 Position _____
 Duties _____
 Reason for leaving _____

Employer _____ From: _____ To: _____
 Address _____
 Supervisor _____ Phone: _____
 Position _____
 Duties _____
 Reason for leaving _____

Employer _____ From: _____ To: _____
 Address _____
 Supervisor _____ Phone: _____
 Position _____
 Duties _____
 Reason for leaving _____

G. References

Do not list family members or relatives for references.

Give three references who are qualified to speak about your spiritual experience and Christian service.

Name and Complete Address	Phone	Email	Position

Give three references who are qualified to speak about your professional training and experience. List your current or most recent principal or supervisor first.

Name and Complete Address	Phone	Email	Position

H. Applicant's Certification and Agreement

I understand that "Foundation For Excellence At Woodland Christian School" does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or disability.

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment, and that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact on the application, supporting documents, or interviews may prevent me from being hired or, if hired, may subject me to immediate dismissal regardless of when or how it was discovered. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I authorize "Foundation For Excellence At Woodland Christian School" to thoroughly interview the primary references that I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position.

I authorize my former employers and any other references to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, all other references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Since I will be working with children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing and recording as many sets of my fingerprints as necessary for such an investigation. I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditional until the school has received the background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model.

I understand that this application for employment is valid for no more than 120 days. After that, I must resubmit an application in order to be considered for positions at this school. I understand that this is only an application for employment and that no employment or employment contract is being offered at this time.

I understand that failure to complete any portion of this application or to sign this application will result in rejection of my application.

I. Declaration of Moral Integrity

Our school expects all of its employees and its volunteers with unsupervised access to children to model the same Christian values and lifestyle that it seeks to inculcate in its students. As an applicant for a ministry position, as an employee, or as a volunteer at this school, I recognize, understand, and agree to live by the Christian moral standards of the school.

I declare that as a follower of Christ, I am not engaging in and commit to not engage in inappropriate sexual conduct. Inappropriate conduct includes, but is not limited to, such behaviors as the following: heterosexual activity outside of marriage (e.g., premarital sex, cohabitation, extramarital sex), homosexual activity, sexual harassment, use of (including the viewing of) pornographic material or websites, and sexual abuse or improprieties toward minors as defined by Scripture and federal or state law.

I declare that the above statement is factual and true. My signature below indicates that I meet the moral integrity standards and Christian role model lifestyle requirements of this Christian school.

I certify that I have carefully read and do understand the above statements.

Applicant signature

Date